



(CRAFT)

VENDOR APPLICATION

Strut Your Mutt

November 5, 2011

10:00AM. - 5:00PM

Dog Fancier's Park, 5800 E. Flamingo Road

BOOTH SPACE APPLICATION & AGREEMENT

Company Name: _____ Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email Address: _____

TAX ID# or business license # _____

Non Profit ID # _____

Exhibitor Requirements: Booth Rates are available according to the following scale. Requests for space larger than 30' x 30' will not be accepted. You must supply tent, tables, cords, chairs and hay bales. Application must be filled out completely for consideration. Pricing includes working passes according to booth size. "NEW" vendors with Clark County Parks and Recreation will need to include a photograph of the set up, products and booth workers in costume. All booth applications will be screened for compatibility with this event. PLEASE CIRCLE BOOTH SIZE REQUIRED. **If accepted payment must be cashier check or money order only.**

BOOTH COSTS

10' x 10' Non-Profit - \$30.00

10' x 10' - \$60.00

10' x 20' - \$100.00

10' x 30' - \$150.00

Please list below what you will be selling at your booth. If you are a "NEW" vendor with Clark County Parks and Recreation you will need to include a photograph of your set up or an example of your product.

VENDORS PLEASE LIST ALL ITEMS TO BE SOLD WITH PRICING

(All exhibitors must fill out this section)

1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

APPLICATION DEADLINE: OCTOBER 21, 2011

**Clark County Parks and Recreation reserves the right to refuse any booth application.
For more information, please call Clark County Special Events at (702) 455-8170.**

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ELECTRICAL WORKSHEET

(All exhibitors must fill out this section)

****NO POWER AVAILABLE UNTIL SATURDAY MORNING****

Please list all electrical items to be used and their wattage. (Check the sticker on the back of the appliance.) Standard power is NOT included in your booth rental. Standard power is 20 Amps. If you require additional power please check the appropriate box below:

Please Check and Total Requirement:

110V Single Phase:

- | | | | |
|---------------------------------------|-------|-----------------|-------------|
| <input type="checkbox"/> 20 AMPS \$10 | _____ | Appliance _____ | Watts _____ |
| <input type="checkbox"/> 40 AMPS \$20 | _____ | Appliance _____ | Watts _____ |
| <input type="checkbox"/> 50 AMPS \$25 | _____ | Appliance _____ | Watts _____ |

220V Single Phase:

- | | | |
|---------------------------------|-------|--------------|
| <input type="checkbox"/> \$150 | _____ | Notes: _____ |
| <input type="checkbox"/> TOTAL: | _____ | _____ |

PAYMENT – PLEASE SEND 100% OF BOOTH FEE WITH A COPY OF YOUR APPLICATION AND RETURN BY OCTOBER 21, 2011. Vendor refund will only be granted if a request for refund is submitted in writing and postmarked by October 28, 2011. After this date, no refunds will be given for any reason.

Please make cashier check/money order payable to:

Clark County Department of Parks and Recreation

****No personal or corporate checks will be accepted****

Return with your completed application and copies of insurance, permits, and additional requirements.

Mail to:

Clark County Parks and Recreation

Attn: Special Events

2601 E. Sunset Road, Las Vegas, Nevada 89120

IF YOU ARE ACCEPTED, all completed vending applications and full payments must be returned to Clark County Parks and Recreation office no later than 5 p.m. on October 21, 2011.

If an application is not sent in on time, you will not be accepted to the event.

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TERMS AND CONDITIONS FOR ALL VENDORS

1. Vendor shall submit the required fee by, October 21, 2011 or their vending space will be forfeited. No acceptance after this date for anyone for any reason.
2. Vendor is required to be open on November 5, 2011 for the entire event. CLOSING BEFORE END OF THE EVENT, OR STAYING OPEN AFTER THE END OF THE EVENT IS GROUNDS FOR EXCLUSION FROM PARTICIPATION AT FUTURE EVENTS.
3. Vendor must post prices in a legible manner and in a visible space on their booth.
4. **INSURANCE:** Vendor will provide public liability and property damage insurance naming Clark County and Las Vegas Metropolitan Police Dept. as additional-insured in an amount not less than One Million Dollars (\$1,000,000) per occurrence, Two Million dollars (\$2,000,000) aggregate. The certificate of insurance must be received by the Department of Parks and Recreation no later than five (5) working days' prior to the event. Vendor is solely responsible for any personal property at all times.
5. Clark County will not allow the sale of merchandise at the event that offends community standards or depicts illegal drug use or paraphernalia.
6. **FIRE INSPECTION:** Vendor will be required to have on site a fire extinguisher with a minimum rating of 2A10B:C AND that it has been serviced within the last year by a licensed Nevada fire protection company. These extinguishers must bear a tag with the servicing info.
Please see attached addendum for additional fire code requirements.
7. **SUBLEASING:** Vendor may not sublease their space unless pre-arranged with Clark County Parks and Recreation. Sublease in this use includes renting, sharing, donating or in any way allowing another company or person to display or advertise in an exhibitors space.
8. **INDEMNIFICATION:** Contractor agrees, by accepting this agreement, regardless of coverage under any insurance policy, to pay all costs necessary to indemnify, defend and hold Clark County Parks and Recreation and/or the Las Vegas Metropolitan Police Department (as applicable) harmless from all claims, demands, losses, actions, attorney's fees, cost and expenses based on or arising out of any acts, errors, omissions, fault, or negligence of contractor or its principals, employees, subcontractors or other agents while performing services under this contract.

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9. No political signs are permitted.
10. You are subject to state sales tax when ever applicable. If you are forced to close by any government agency for failure to obtain your necessary permits and/or licenses, Clark County is not liable and will not refund fees. Any questions should be directed to Nevada's Department of Taxation at 702-486-2300.
11. Consumption of alcoholic beverages by vendors at their booth is prohibited.
12. Bagged ice may be available on site for purchase. Ice cost TBD prior to the event. Send written inquiries to stevenk@co.clark.nv.us for updated information.
13. Potable water is available on a limited basis. Use of potable water will require written advance notice. If granted permission, vendor will be responsible their own hook ups (including a hose).
14. All business or other activity, for which the vendors have rented space, must be conducted within the designated booth space only! No distribution, canvassing, flyers, nor vending of any kind may be done by strolling through the festival grounds.
15. Set-up information will be mailed to you on acceptance.
16. Vendors will be allowed to set up on Saturday, November 5 from 7: 30AM to 9AM. After set up hours you will have to hand truck merchandise/products to your booth.
17. Vendor vehicles will only be allowed in the festival area during the above hours, they will not be allowed to remain on the grass during the event or past the set-up deadline. All cars will have to be off site no later than 9:30 am on Saturday, November 5, 2011. Only vehicles used to provide service or stage demonstrations will be allowed to remain. NO EXCEPTIONS!!
18. All vendor vehicles must park in the designated area for vendors, which shall be a minimum of 50 feet from event perimeters. All vendor vehicles are subject to search by security personnel.
19. Vendor vehicles will be allowed back into the event to strike and load out at approximately 5:15 pm on Saturday, November 5, 2011.

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**SUBMISSION OF THIS APPLICATION AND PAYMENT OF FEE DOES NOT
GUARANTEE A SPACE. I HAVE READ THIS ENTIRE APPLICATION
AND SHALL COMPLY WITH ALL TERMS AND CONDITIONS.**

Business Name: _____

Date: _____

Name: _____

Date: _____

Signature: _____



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UNIFORM FIRE CODE

SECTION 3202- DEFINITIONS

Canopy is a temporary structure enclosed or shelter constructed fabric or pliable materials supported by any manner, except by air or the contents it protects, and is open without sidewalls or drops on 75 percent or more of the perimeter.

SECTION 3205- ACCESS, LOCATION AND PARKING

3205.2 Location and Parking. Tents shall not be located within 20 feet (6096 mm) of property lines, buildings, temporary membrane structures, other tents and canopies, parked vehicles or internal combustion engines. For the purpose of determining required distances, support ropes and guywires shall be considered as part of the temporary membrane structure, tent or canopy.

SECTION 3208-PORTABLE FIRE EXTINGUISHERS

Portable fire extinguishers shall be provided in accordance with Sections 1002 and 1005.2.7.

SECTION 3211- MEANS OF EGRESS

Curtains shall be free sliding on a metal support. The support shall be a minimum eight feet (2438 mm) above the floor level at the exit. The curtains shall be so arranged that, when open, no part of the curtains obstruct the exit.

SECTION 3213- MEANS OF EGRESS ILLUMINATION

Means of egress shall be illuminated with light having an intensity of not less than one footcandle (10.76 lx) at floor level while the structure is occupied. Fixtures required for means of egress illumination shall be supplied from a separate circuit or source of power when required by Section 3214.2.

SECTION 3214- EXIT SIGNS

3214.2 Illumination. Exit signs in temporary membrane structures, tents and canopies with occupant loads of more than 100 persons shall be of an approved self-luminous type or shall be internally or externally illuminated by fixtures supplied in the following manner:

SECTION 3215- SOURCE OF IGNITION

3215.1 Smoking. Smoking shall not be permitted in temporary membrane structures, tents or canopies or in adjacent areas where hay, straw, sawdust or other combustible materials are stored or used. NO SMOKING signs shall be conspicuously posted.

SECTION 3216- COOKING AND HEATING

3216.1 General. Cooking and heating shall be in accordance with Section 3216. Cooking and heating equipment, tanks, piping, hoses, fittings, valves, tubing and other related components shall be approved, or in accordance with the Mechanical Code.

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3216.3.1 Cooking and heating equipment shall not be located within 10 feet (3048 mm) of exits or combustible materials.

3216.3.2 Tents where cooking is performed shall be separated from temporary membrane structures, other tents and canopies by a minimum of 20 feet (6096 mm).

3216.3.3 Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet (6096 mm) from a temporary membrane structure, tent or canopy.

SECTION 3217- FLAMMABLE AND COMBUSTIBLE LIQUIDS

3217.2 Flammable and Combustible Liquid Storage. Flammable and combustible liquids shall be stored outside in an approved manner not less than 50 feet (15,240 mm) from temporary membrane structures, tents and canopies. Storage shall be in accordance with Article 79.

3217.3 Refueling. Refueling shall be performed in an approved location not less than 20 feet (6096 mm) from temporary membrane structures, tents, and canopies.

3221.4 Waste Material. The floor surface inside temporary membrane structure, tent or canopy and the grounds outside and within one 30-foot (9144mm) perimeter shall be kept clear of combustible waste. Such waste shall be stored in approved containers until removed from the premises.

SECTION 3219- GENERATORS

Generators and other combustion power sources shall be separated from temporary membrane structures, tents and canopies by a minimum of 20 feet (6096mm) and be isolated from contact with the public by fencing, enclosure or other approved means.